

Learn More - Be Prepared Today for Tomorrow

2003 TRAINING SCHEDULE

- Basic Certification Training**
Jan 28-30, March 18-20,
Apr 29, 30 & May 1, May 27-29
- Health & Safety Supervisor Training**
June 3-5
- Health & Safety Overview**
Feb 11, June 11 - Federal
Feb 13, June 10 - Provincial
- Supervising Summer Students Due Diligence** April 10, May 22, June 12
- Working at Heights**
Jan 22, Feb 19, June 12
- WHMIS** February 20, March 25
- Indoor Air Quality** March 25, April 1
- Heat Stress and Cold Stress**
February 20
- Confined Space** February 18, May 13
- Lock-out of Machinery or Equipment and Machine Safeguarding**
February 18, May 13
- Ideal Training for Office/Service Workplaces** April 1-3
- Ideal Training for Health Care Workplaces** Oct 3, Nov 7
- Musculoskeletal Injury Prevention**
March 26, April 2
- Violence in the Workplace**
March 27, April 3, May 14
- Stress in the Workplace** May 14
- Slips, Trips & Falls**
March 27, Apr 3, May 15
- Emergency Preparedness**
May 15

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www.csa.ca
The Canadian Standards Association (CSA) is a membership association serving industry, government, consumers and other interested parties in Canada and the global marketplace. A leading developer of standards and codes, CSA aims to enhance public safety, improve quality of life, preserve the environment and facilitate trade. To help people understand and apply standards, CSA offers information, products, and training.

www.safecommunities.ca
The Safe Communities Foundation is a national, non-profit organization that promotes a goal of zero tolerance for injuries at work, home and play.

www.stresstips.com
Stress Management Tips and Resources provides a wealth of practical, hands-on stress information and resources. Check your stress level with the interactive stress tests.



PUBLICATION INFORMATION
 This triannual (Winter/Spring/Fall) newsletter is intended as an information overview of health and safety issues. While we strive to publish accurate information, the contents of this publication are not intended as legal or professional advice.

The information and recommendations contained in Safety In Action have been compiled from sources believed to be reliable. However, HSPI makes no guarantee as to, and assumes no responsibility for, the correctness, sufficiency or completeness of such information or recommendations. Other or additional safety measures may be required under particular circumstances.

This publication may be reproduced in its original form.

COMPANY INFORMATION
 Health and Safety Professionals Inc. is a Northern Ontario consulting and training firm. We are a WSIB approved provider of Basic Certification training; as well, our Supervisor Training Program meets Algoma Steel's requirements for Construction Supervision. We are committed to professionalism; excellence; timely and efficient service and customer satisfaction.

Safety in ACTION

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Safety in ACTION

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MOL Concerns:

"HIGHEST ORDERS"
 ...THE WINNER'S ARE...

Machine Guarding

24. Where a machine or prime mover or transmission equipment has an exposed moving part that may endanger the safety of any worker, the machine or prime mover or transmission equipment shall be equipped with and guarded by a guard or other device that prevents access to the moving part. R.R.O. 1990, Reg. 851, s. 24.

25. An in-running nip hazard or any part of a machine, device or thing that may endanger the safety of any worker shall be equipped with and guarded by a guard or other device that prevents access to the pinch point. R.R.O. 1990, Reg. 851, s. 25.

Premises

- 11.** A floor or other surface used by any worker shall,
- (a) be kept free of, (i) obstructions, (ii) hazards, and (iii) accumulations of refuse, snow or ice; and
 - (b) not have any finish or proctive material used on it that is likely to make the surface slippery. R.R.O. 1990, Reg. 851, s. 11.

The next HSPI training session on Machine Safeguarding is on February 18, 2003 and Slips, Trips & Falls will be on March 27, 2003.

STAY SAFE:

HSPI is a proud partner of the Safe Communities Partnership which is striving to make Sault Ste. Marie the safest place in the world in which to live, learn, work and play, by creating a culture instilled with safety, education, and commitment to injury prevention.

The Sault Ste. Marie Safe Communities Partnership is working towards obtaining the World Health Organization (WHO) International Designation as a Safe Community, the 5th in Canada. The designation is the highest level achievable by a Safe Community. They hope to achieve WHO status at the Safety Celebration 2003. The Safety Celebration will focus on new and creative ways to make our workplaces and community safer and healthier. Please join HSPI at this event. Contact Donna Boston-McLean 705-759-2548

WELLNESS/HEALTH TIP

Ways to Manage Stress

First people need to recognize that they are under stress. Next, they need to decide what to do about it. The next and most important thing is to do it!



Source: HSPI course material

Safety Celebration 2003
 May 5 - May 10, 2003


Legislation

Have Your Workers Been Trained, to Meet Legislative Requirements?

Health and Safety law can be confusing for the small business owner, who may not have anyone dedicated to understanding and implementing health and safety in the workplace. Training is a requirement under both Provincial and Federal legislation. If a small business owner has a step-by-step approach to health and safety, and teaches the employees about how to work safely, everyone wins. The employer wins by maintaining trained, loyal employees. The worker wins by staying healthy and safe. The worker's family and the community also benefit from safe workplaces.

What follows is a short quiz for provincial workplaces. If you answer "yes" to all of the questions, you are well on your way to providing the appropriate training for your employees. If you answer "no" to any of the questions, you may need to look at your internal policies and programs, in order to be in compliance with current legislation.

The WSIB's **deadline** for completion for Part Two Certification training was **December 31, 2001**. The employer is responsible for ensuring the training has been completed. JHSC members who have only completed Part One Certification training will no longer be considered certified by the WSIB. The Ministry of Labour enforces the Occupational Health and Safety Act. When a contravention is found, the inspector may issue an order to the employer or constructor to comply with the requirement.

Occupational Health and Safety for Provincial Workplaces

Can you answer YES to all of the following?

- The employer provides information, instruction, and supervision to a worker to protect the health or safety of the worker. Occupational Health and Safety Act (OHSA), Section 25(2)(a)
- The employer has acquainted a worker ... with...any hazard in the work and in the handling, storage use, disposal and transport of ...biological, chemical (ex. WHMIS) or physical agent (ex.noise). OHSA, Section 25(2)(d)
- The employer or constructor is represented by at least one certified member*. OHSA, Section 9 (12)
- The workers are represented by at least one certified member*. OHSA, Section 9 (12)
- The certified Joint Health and Safety Committee (JHSC) members have completed Part One "basic certification training". Workplace Safety and Insurance Act (WSIA) Section 4.
- The certified JHSC members have completed Part Two "workplace-specific hazard training". WSIA, Section 4

(*This applies to workplaces that regularly employ 20 or more people, or any workplace to which a designated substance applies. It also applies to construction projects on which 50 or more workers are regularly employed and which are expected to last three months or more.)

Next issue will include a Canada Labour Code Quiz applicable to federal workplaces.



Health & Safety
Professionals Inc.

BASIC
CERTIFICATION
PART 1

This three day course meets the Workplace Safety Insurance Board (WSIB) standards for Part I Basic Certification Training.
Call to register
705-254-3752
or 1-877-254-3752

**SUPERIOR
HEALTH
& SAFETY
CONFERENCE
& TRADE
SHOW**

Best Western
Gr. Northern Rd.
Sault Ste. Marie, ON

**MAY 7 & 8
2003**

**Come visit us
at our booth!**



Safety in ACTION

Northern Ontario Corner



Congratulations to the winners of the Chamber of Commerce business awards.

Congratulations To Our Valued Client

Health and Safety Professionals Inc. is proud to have nominated McDougall Fuels Ltd., the recipient of the Safe Work, Sound Business Award because of their commitment to safety.

Over the last year, McDougall Fuels Ltd. participated in the Workplace Safety and Insurance Board's (WSIB) Safe Community Incentive Program. As well, they have rewritten their entire Health and Safety Policy Manual. This is a comprehensive manual, which consists of 42 policies which ensure compliance with the Occupational Health and Safety Act. As well, there are some very progressive policies which go beyond minimum legislative requirements and establish McDougall Fuels Ltd. as a leader in their field.



If you require assistance with your policies, call HSPI.

DID YOU KNOW?

CSA Publishes New Respiratory Standard

The Canadian Standards Association (CSA) has announced the publication of the new edition of standard **Z94.4.-02 Selection, Use and Care of Respirators**. A national standard of Canada, the standard outlines guidelines and codes of practice for the **care and use of respirators as well as for the management of respirator protection programs**. It has been changed to reflect the changes made in the NIOSH classification criteria for particulate filters. The standard also has a new section outlining **requirements for hazard assessment**, written to guide users in the types of information that must be gathered prior to attempting to select a respirator. **New protocols** have also been added to reflect the changing nature of the industry. Additionally, new requirements and guidelines have been added for **respirator training**, record keeping, and roles and responsibilities for parties involved with the use and care of respirators.

The standard is expected to be referenced in legislation and emergency response regulations across Canada.

CSA Z94.4-02, Selection, Use and Care of Respirators, is available by contacting CSA Standard Sales at sales@csa.ca or by calling toll-free 1-800-463-6727 or by visiting www.csa.ca

FINES

KITCHENER, Ont. -- Onward Cluthe Hardware Products Inc., a Kitchener-based custom injection moulding business, was fined \$65,000 on November 28, 2002 for a violation of the Occupational Health and Safety Act that resulted in serious burns to an employee.

Onward Cluthe Hardware Products Inc. pleaded guilty, as an employer, to failing to ensure that equipment, material and protective devices were provided, as prescribed by Section 84 of the the Regulations for Industrial Establishments. This was contrary to Section 24(1)(a) of the Act.

TIMMINS, Ont. -- Falconbridge Limited, a Toronto-based mining corporation, which owns Kidd Creek Mine about 27 kms. north of Timmins, was fined \$225,000 on November 26, 2002 for a violation of the Occupational Health and Safety Act that resulted in the death of an employee.

Falconbridge Limited pleaded guilty to failing, as an employer, to ensure the pressure in the air pipeline system equalled atmospheric pressure before the worker removed the coupling on the system. This was contrary to Section 56 of the Regulations for Mines and Mining Plants and Section 25(1)(c) of the Act.

GUELPH, Ont. -- Cango Inc., a Burlington-based retailer of gasoline and petroleum products, which owns a gas bar in Guelph, was fined \$75,000 on October 28, 2002 for a violation of the Occupational Health and Safety Act that resulted in serious injuries to an employee (young gas bar worker).

Cango Inc. pleaded guilty to failing, as an employer, to instruct workers on the hazards of directing traffic when assisting a tanker delivery driver in exiting the gas bar. This was contrary to Section 25(2)(d) of the Act.