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**Recognize**



**Assess**



**Control**

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## BASIC CERTIFICATION TRAINING

Basic Certification Training is mandated training under the Occupational Health and Safety Act (OHSA) of Ontario. The goal of Basic Certification Training (BCT) is to provide an overall knowledge of health and safety specific to each workplace. This is accomplished in Part I and Part II.

Part I Basic Certification Training provides training in:

### WHAT IS BCT?

- Health and Safety Law
- Hazard Identification and Control
- Investigation Techniques
- Prevention Resources

It is generic, and both management and workers from all sectors take the same Part I training.

Part II or workplace-specific hazard training is specific to the needs of individual workplaces. The employer is expected to determine the training needs based on a hazard assessment of their workplace. This should be done with the Certified Members who have been taught how to assess hazards. Each workplace will then take training courses based on the identified significant hazards in their workplace. Training for Part II should be the same for both management and worker Joint Health and Safety Committee (JHSC) members. A few examples of Part II courses include Lockout of Machinery and Equipment, Machine Safeguarding, Slips, Trips and Falls in the Workplace, and Prevention of Musculoskeletal Injuries.

### Who needs BCT?

The Joint Health and Safety Committee is made up of workers and managers. At no time can the number of managers exceed the number of workers on the committee. At least one worker member and one management member of the JHSC requires Basic Certification Training. Section 9(2) of the OHSA requires a Joint Health and Safety Committee (JHSC) at a workplace which regularly employs twenty or more workers, or where a designated substance regulation applies. The Ministry of Labour (MOL) may also order a workplace to form a JHSC. On construction projects, a JHSC is required when the project is expected to last more than three months and certified members are required once the number of employees is 50 or more, and the project is going to last more than three months.

### Where can I get the training?

The Workplace Safety and Insurance Board (WSIB) sets the standards for Basic Certification Training Parts I and II. You will need to take training from one of the Approved Providers for Basic Certification Training. The approved providers are made up of Safe Workplace Associations, and private companies. All have to meet strict criteria set by the WSIB, and are audited on a regular basis. Health & Safety Professionals Inc. is an Approved Provider of Basic Certification Training and offers a 2-day Part I training course as well as various Part II workplace-specific hazard training courses. Visit [www.hspinc.ca](http://www.hspinc.ca) for more details.

by Louise Caicco Tett, RN, BScN, President

## New CONFINED SPACE LEGISLATION Effective September 30, 2006.

*Are you in compliance?*

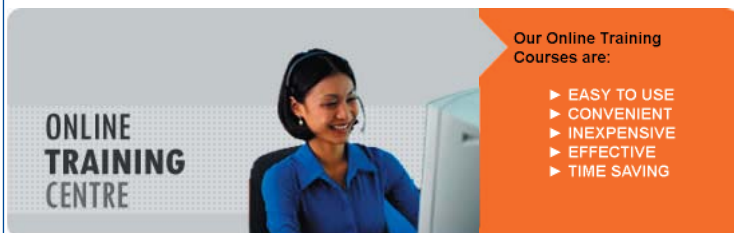


Our revised course will teach you about:

- New Confined Space Regulations
- Recognizing/Identifying a Confined Space
- Assessing Hazards in Confined Spaces
- Confined Space Entry Program
- Confined Space Entry Permit

Register now at [www.hspinc.ca](http://www.hspinc.ca)

## HSPI Launches Its First Online Course!



course, the student is able to see highlighted slides like he or she would in the classroom. The added bonus is that the visual learner can also follow the course by reading the notes and matching the text to the spoken word.

Health & Safety Professionals Inc. is proud to announce its first online course. Workplace Hazardous Materials Information System (WHMIS) training is now available through our homepage, [www.hspinc.ca](http://www.hspinc.ca)

For the past eight years we have offered a classroom format and have trained close to 1,000 participants in WHMIS. Our facilitators have used their extensive experience to duplicate the classroom setting as much as possible, in an online environment.

### Adult Learners

HSPI's goal was to address the two main learning styles, auditory and visual. Auditory learners learn best by hearing information. This type of adult student can usually remember information more accurately when it has been explained to them orally. With HSPI's online WHMIS course, the auditory learner is able to listen to two voices guide them through the course. This keeps the learner interested and engaged.

A visual learner learns best by seeing information. For this type of adult student, what the eye can see, the mind can understand and remember. With HSPI's online WHMIS

### HSPI Computer Learning

HSPI's online WHMIS training is self-paced. The minimum time to complete the course is 63 minutes but the learner can pause and resume at any time. The course can be accessed 24 hours a day. The learner may interact with an HSPI instructor with any specific questions and the inquiry will be answered within two business days. There are quizzes after each section to assess learning and a final quiz, using different questions. After successful completion of the course, the learner can print out a certificate and wallet card immediately.

HSPI tested the program and the results were very positive. The comments focused on the different learning styles, the ease of learning the information, and the immediate feedback in the form of quizzes and certificates.

HSPI will continue to offer WHMIS in a classroom setting. Classroom teaching is a blend of whole-class, group and individual instruction and is better suited for some individuals and workplaces. If HSPI's new online WHMIS course fits your needs, please contact us for more information or visit our website [www.hspinc.ca](http://www.hspinc.ca)

by Sandy Boudah, Lead Facilitator, HSPI

WHAT'S ONLINE?

Safety in ACTION

### SMARTRISK RELEASES THE ECONOMIC BURDEN OF INJURY IN ONTARIO

Sept 26, 2006 - A report released by SMARTRISK reveals that unintentional injury costs Ontarians in excess of \$5.7 billion each year and takes the lives of more than 4,000 people. Falls were the most costly unintentional injury at \$1.9 billion, followed by motor vehicle collisions at \$1.1 billion.



The report breaks down injuries by region and Local Health Integration Networks. Support for the project was provided by the Ministry of Health and Long-Term Care, in partnership with the Ministry of Health Promotion.

For more information or to download a copy of the report visit [www.smartrisk.ca](http://www.smartrisk.ca)

## FINES: MINISTRY OF LABOUR

Seeley's Bay contractor jailed 30 days for health and safety violation.

KINGSTON, ON - A partner of Peaks & Valleys Contracting, a roofing contractor based in Seeley's Bay, Ont., was ordered jailed for 30 days today for a violation of the Occupational Health and Safety Act that resulted in injuries to a young employee.

On September 14, 2004, a worker fell from a roof about three storeys into a refuse bin on the ground below. The worker suffered a bruised shin bone.

Just prior to the incident the worker had been instructed by the defendant to ascend the roof to remove old shingles so they could be replaced. The roof was about eight metres (27 feet) from the top of the eavestrough to the ground. The worker had been on the roof for about 10 minutes before falling. It was the worker's first day on the job. The incident occurred at a shingling project at row housing on Craig Lane in Kingston. K.B. Home Insulation Ltd., a Kingston-based contractor, was hired by the row housing's condominium corporation for the shingling project. K.B. Home Insulation Ltd., in turn, hired the defendant to do the work.

A Ministry of Labour investigation found the worker was not wearing a fall harness when ascending the roof. However, as the worker lay injured in the bin, the defendant put a fall harness on the worker and told the worker to tell Ministry of Labour investigators the worker had been wearing it while on the roof. The worker did as instructed.

The defendant pleaded guilty, as an employer, to failing to ensure fall protection was used by the worker, as required by Section 26.1(2) of the Regulations for Construction Projects. This was contrary to Section 25(1)(d) of the act.

The jail term was imposed by Justice of the Peace Fred Ross of the Ontario Court of Justice in Kingston.

In a separate matter, following a trial, K.B. Home Insulation Ltd. was found guilty, as a constructor, of the following two violations of the act in connection with the worker's fall:

1. Failing to ensure the worker was adequately protected by fall protection, as required by Section 26.1(2) of the Regulations for Construction Projects. This was contrary to Section 23(1)(b) of the act.
2. Failing to ensure the worker was adequately trained in the use of fall protection, as required by Section 26.2 of the Regulations for Construction Projects. This was contrary to Section 23(1)(b) of the act.

Justice of the Peace Fred Ross fined the company a total of \$43,000, including \$25,000 on the first count and \$18,000 on the second count.

In addition to the fines, the court imposed a 25-per-cent victim fine surcharge, as required by the Provincial Offences Act. The surcharge is credited to a special provincial government fund to assist victims of crime.

## DID YOU KNOW?

### **PREPARE, DON'T PANIC - PANDEMIC PLANNING FOR BUSINESSES**

A pandemic is a global disease outbreak. An influenza pandemic occurs when a new influenza A virus emerges for which there is little or no immunity in the human population. This new virus causes serious illness and spreads easily from person-to-person worldwide. Are you prepared for the risks a pandemic poses to your business? Are you aware of your obligations to employees and the public? Do you know whom to contact in the event of an outbreak of avian influenza?

If the next pandemic targets those between the ages of 20 to 45 years of age, employers could see an absentee rate of 35 per cent or higher. Employees will either be sick themselves, or caring or grieving for loved ones. In the event of pandemic influenza, businesses will play a key role in protecting employees' health and safety as well as limiting the negative impact to the economy and society (source: Excerpted from Safety Mosaic, Spring 2006, Vol. 9, No.1).

by Lorena Bressan, RN, BScN, BSc

For further information on planning, refer to the Business Pandemic Influenza Planning Checklists at [www.ahu.on.ca](http://www.ahu.on.ca)

## Learn More - Be Prepared Today for Tomorrow

### 2007 WINTER SCHEDULE

- **Basic Certification Training**  
January 30, 31; February 27, 28

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- **Transforming Your Organization Through Positive Change**  
January 25

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- **Heat Stress and Cold Stress**
- **Emergency Preparedness**  
February 6

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- **Working at Heights**
- **WHMIS**  
February 7

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- **Hiring a Safe Contractor**
- **Stress in the Workplace**  
February 8

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- **Confined Spaces**
- **Lockout/Safe Machine Guarding**  
February 20

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- **Prevention of Musculoskeletal Injury** February 21

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- **Slips, Trips & Falls**
- **Violence in the Workplace**  
February 22

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- **Noise in the Workplace**  
March 6

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- **WHMIS ONLINE**  
Always available! [www.hspinc.ca](http://www.hspinc.ca)

*Our full 2007 schedule is posted at [www.hspinc.ca](http://www.hspinc.ca).*

*In-house sessions are also available, please contact us to make arrangements.*

### Where is it on the Web?

#### WSIB Approved Providers:

<http://www.wsib.on.ca/wsib/wsbsite.nsf/Public/CertificationTrainingApprovedProviders>

#### Confined Spaces:

[http://www.e-laws.gov.on.ca/DBLaws/Regs/English/050632\\_e.htm](http://www.e-laws.gov.on.ca/DBLaws/Regs/English/050632_e.htm)


**SMARTRISK:** [www.smartrisk.ca](http://www.smartrisk.ca)

#### Algoma Health Unit:

Business Pandemic Influenza Planning Checklists at <http://www.ahu.on.ca>

**WHMIS Online:** [www.hspinc.ca](http://www.hspinc.ca)

Visit our website at [www.hspinc.ca](http://www.hspinc.ca) for more information on our services.

In lieu of Christmas cards, HSPI has made a donation to the Sault Ste. Marie Chapter of  MADD (Mothers Against Drunk Drivers). We wish our clients and participants a very happy and prosperous New Year.

*Health & Safety Professionals Inc. is a proud member of the following organizations:*



Communities  
Quality  
Initiative



#### PUBLICATION INFORMATION

This newsletter is intended as an information overview of health and safety issues. While we strive to publish accurate information, the contents of this publication are not intended as legal or professional advice.

The information and recommendations contained in Safety In Action have been compiled from sources believed to be reliable. However, HSPI makes no guarantee as to, and assumes no responsibility for, the correctness, sufficiency or completeness of such information or recommendations. Other or additional safety measures may be required under particular circumstances.

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#### COMPANY INFORMATION

Health and Safety Professionals Inc. is a Northern Ontario consulting and training firm. We are a WSIB approved provider of Basic Certification training; as well, our Supervisor Training Program meets Algoma Steel's requirements for Construction Supervision. We are committed to professionalism; excellence; timely and efficient service and customer satisfaction.

# Safety in ACTION